

# Admissions – East Sussex Schools

Sedlescombe Church of England Primary School will admit a maximum of **30** children in **1** class to the Reception class each year.

If you are due to start at our school, please look at our Admissions Arrangements which can be found [here](#)

You can apply for a school place online. Please click [here](#) to find out more.

There is a set of priorities that decide who gets a place. These include looked after children, siblings and how close you live to the school. Please ensure that you read the requirements for completing a supplementary information form if applying under one of these priorities.

For in-year admissions please contact Mrs. Mandy Hardes in the school office on **01424 870585** or via e-mail **office@sedlescombecep.e-sussex.sch.uk**

If your application has been unsuccessful, you have the right to appeal against a decision on school allocation. See [Considering making a school appeal?](#) for helpful advice, information and deadlines.

Your case will be heard by an Independent Appeal Panel. Appeal requests must be made by completing and submitting an [online Appeal Form](#) to the School Appeals Service at East Sussex County Council.

## APPEALS TIMETABLE 2022

Admission authorities must publish their appeals timetable on their website by 28 February.

### Primary School Age places – Year R, Year 3 – September 2022

Offer letters posted to parents/carers on National Offer Day by Local Authority	19 April 2022
Deadline for acceptance of offer by parent/carer	3 May 2022
Deadline for lodging an on-time admission appeal	18 May 2022
Appeals will be heard by	21 July 2022

**You may also find the following information useful:**

- For In-Year Appeals, appellants are to be allowed up to 25 days from the date of notification that their application was unsuccessful to prepare and lodge their written appeal.
- Appellants will receive at least ten school days' notice of their appeal hearing.
- Appellants are allowed up to seven working days before the hearing to submit additional evidence, for admission authorities to submit their evidence, and for the clerk to send appeal papers to the panel and parties.
- Appellants are to be sent decision letters within five school days of the hearing wherever possible. Please note that sometimes a Panel may need to hear a large number of appeals for one school across several days. In these cases, the decisions will not be sent until after the last day of hearings for that school.
- For applications made in the normal admissions round, appeals must be heard within 40 school days of the deadline for lodging appeals.
- For late applications, appeals should be heard within 40 school days from the deadline for lodging appeals where possible, or within 30 school days of the appeal being lodged.
- Appeals submitted after the deadline must still be heard, but this can be done to a timescale set by the admission authority